

## USER GUIDE

WEBSITE: <http://imanagerbeverage.com/Program/Aramark/login.php>

### ABOUT

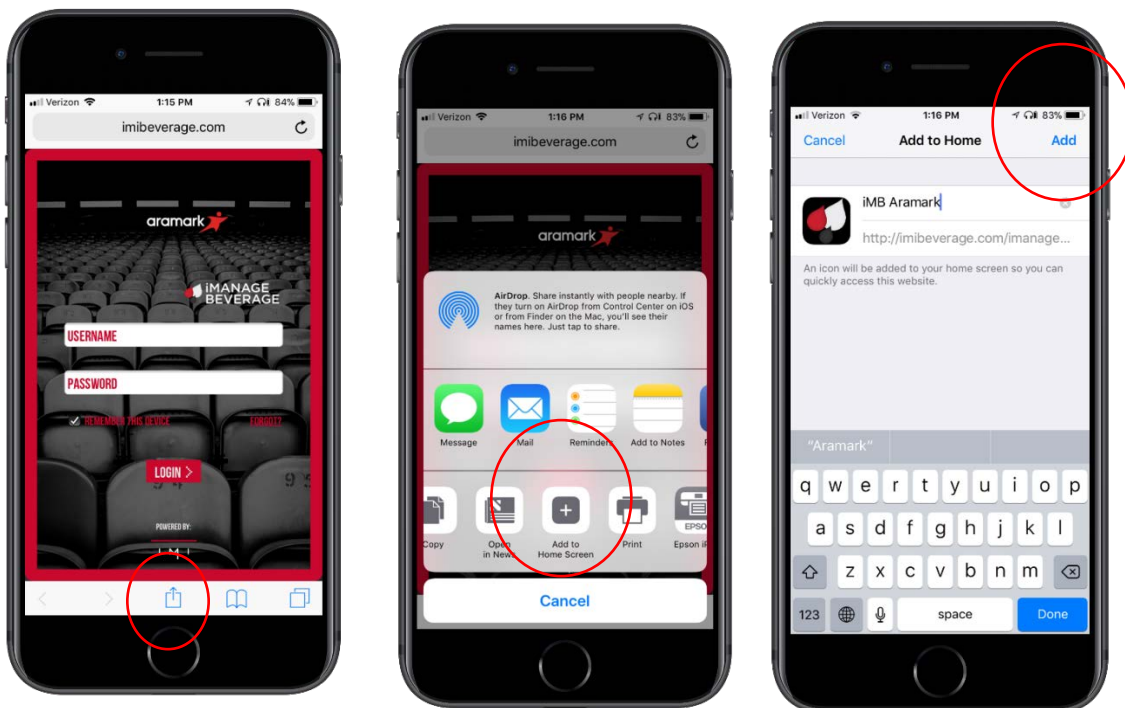
IManagerBeverage is an application that displays the recommended or mandated beverage program guide in a responsive, web and mobile view.

### ADDING THE ICON - MOBILE

To add the beverage program icon to your home screen, follow the steps below.

#### iPhone

Open Safari, and navigate to the link above. When the site comes up, click the menu option at the bottom of the screen (circled in the first picture below). From the next menu select Add to Home Screen. Finally, click Add to add it to Home.

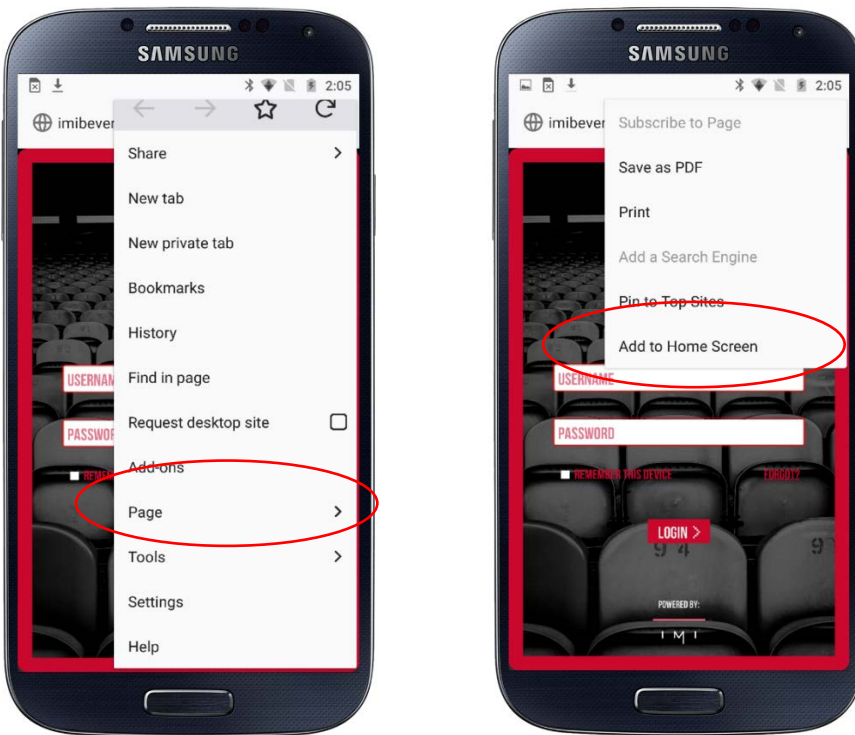


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## DROID

Open/Download FireFox, and navigate to the link above. When the site comes up, click the menu option at the top right hand corner of the screen. From the next menu select Page. Finally, click Add to Home Screen. An Icon will now be on your homescreen.



NOTE: Features may not be available with Chome on a Droid Device. Please use FireFox for accessing the site with a droid.

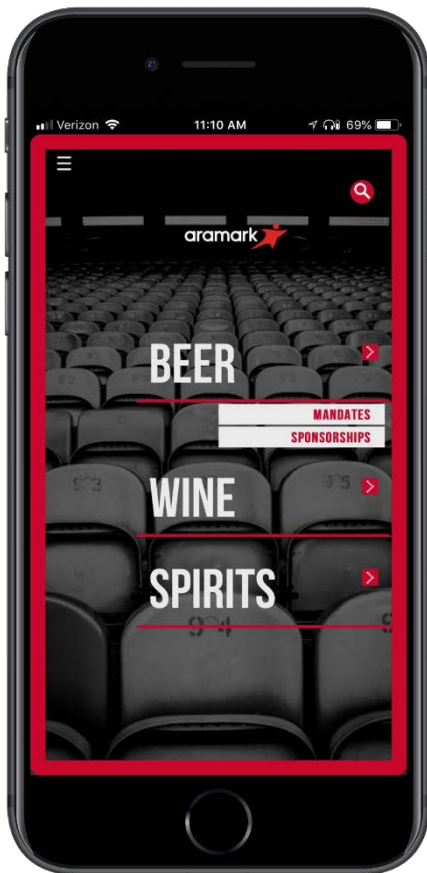
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## USING THE APP

### Home Screen

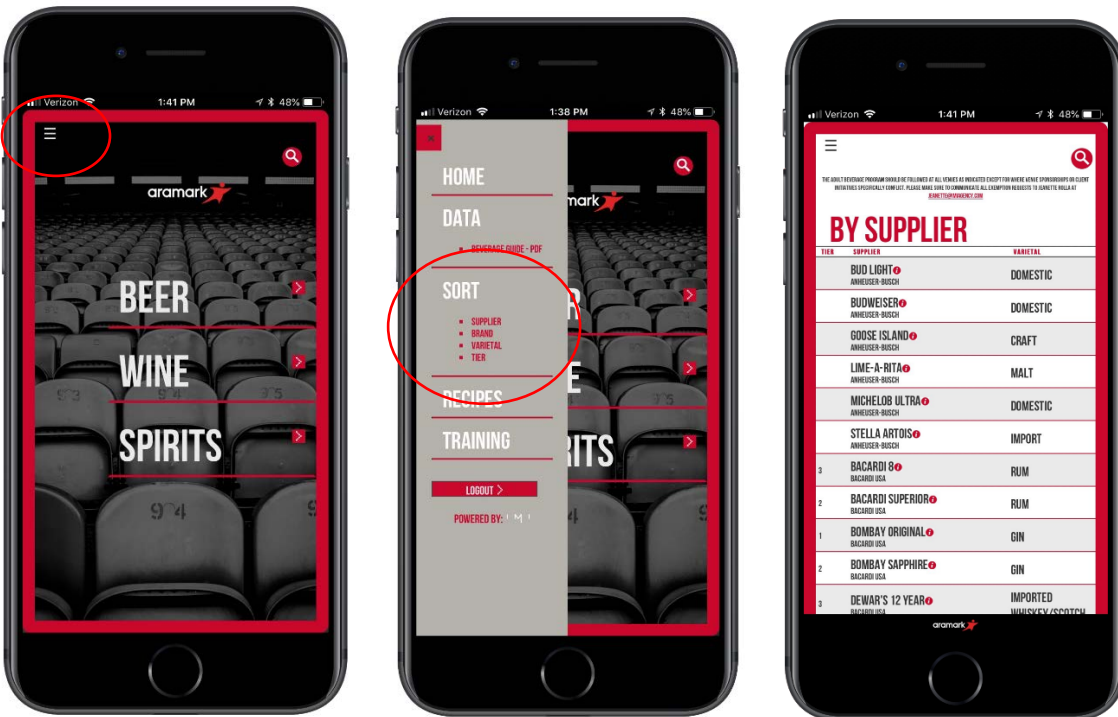
The Home Screen allows the user to view the beverage program by their Respective Beer, Wine and Spirits mandates. Simply click on the white word of whichever category you are trying to access (Beer, Wine, OR Spirits) and then click on the word 'Mandates.' Users are also able to see if Corporate has received the venues exceptions to the program by clicking the word 'Exceptions' instead of 'Mandates.'



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## Menu

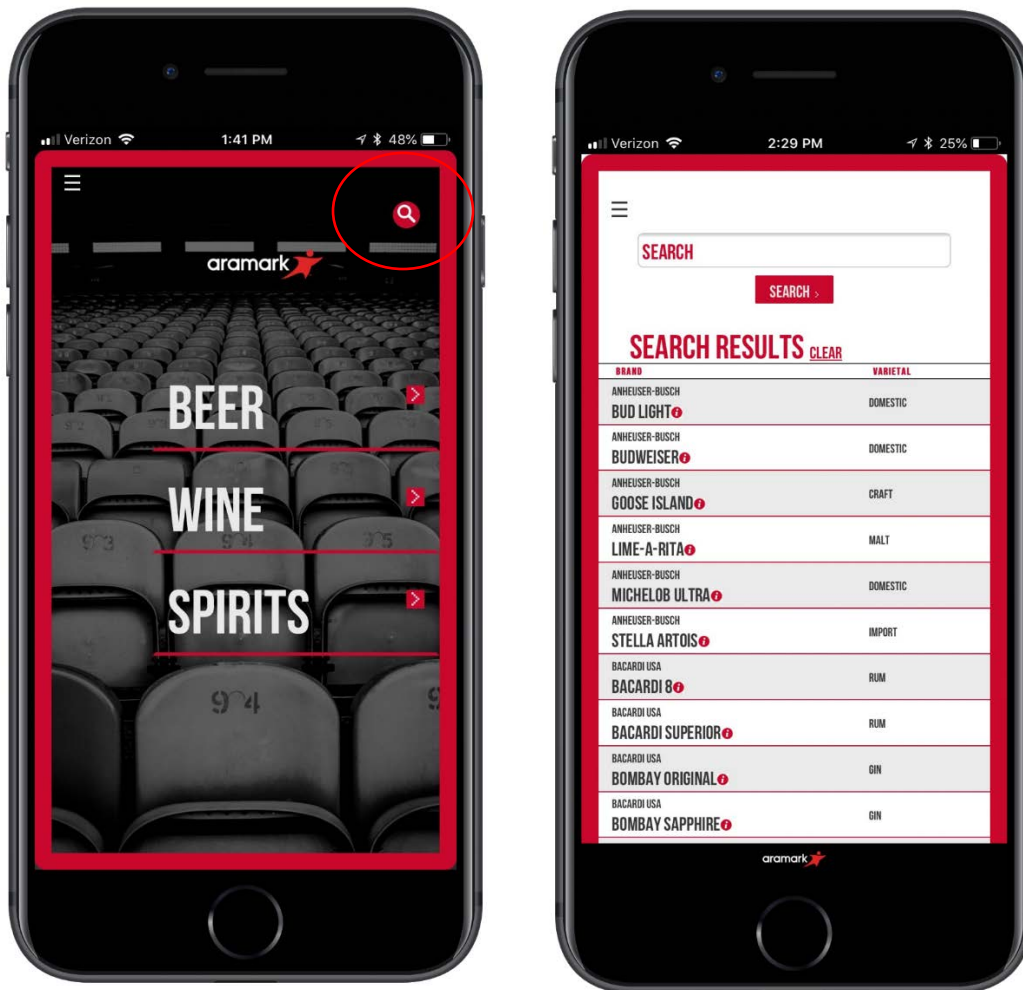
To access the Menu, Click the menu icon in the upper right hand corner of the screen (circled in the first screenshot below). The menu allows the user to view a dashboard and sort the program by Supplier, Brand or varietal, or filter the program by venue type.



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## Search Option

On each screen there is a search icon to allow the user to search the program for a specific beverage, and to see details regarding the beverage and the program.

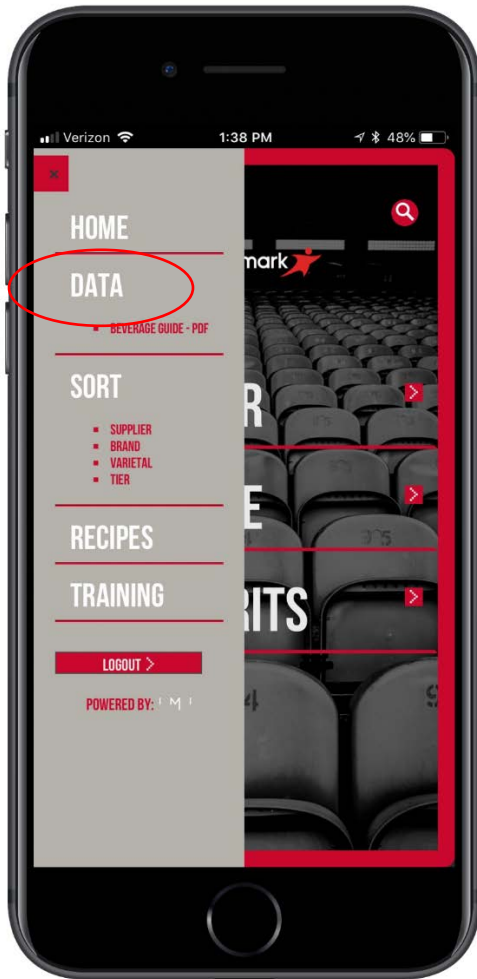


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## Data

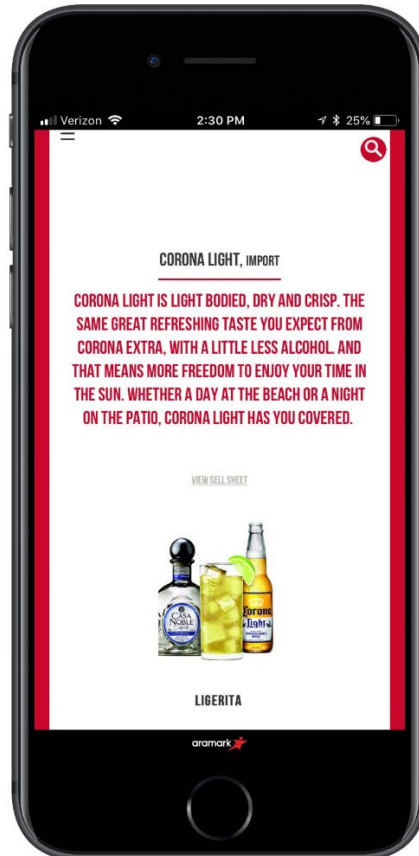
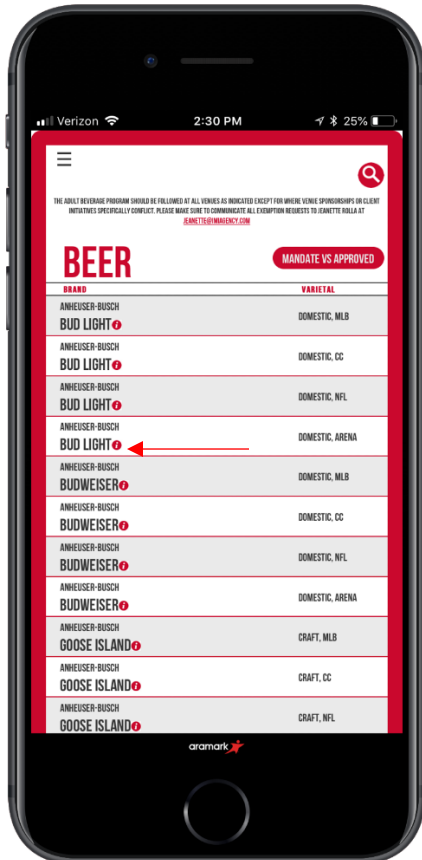
Once opening the menu, you will see a submenu labeled “data.” This is where you will see important documents about the program, such as the beverage guide.



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## More Information Option

Next to each brand name, there is an option to view more information about the beverage. Simply click on the red, circular “i” to view tasting notes and sell sheets.

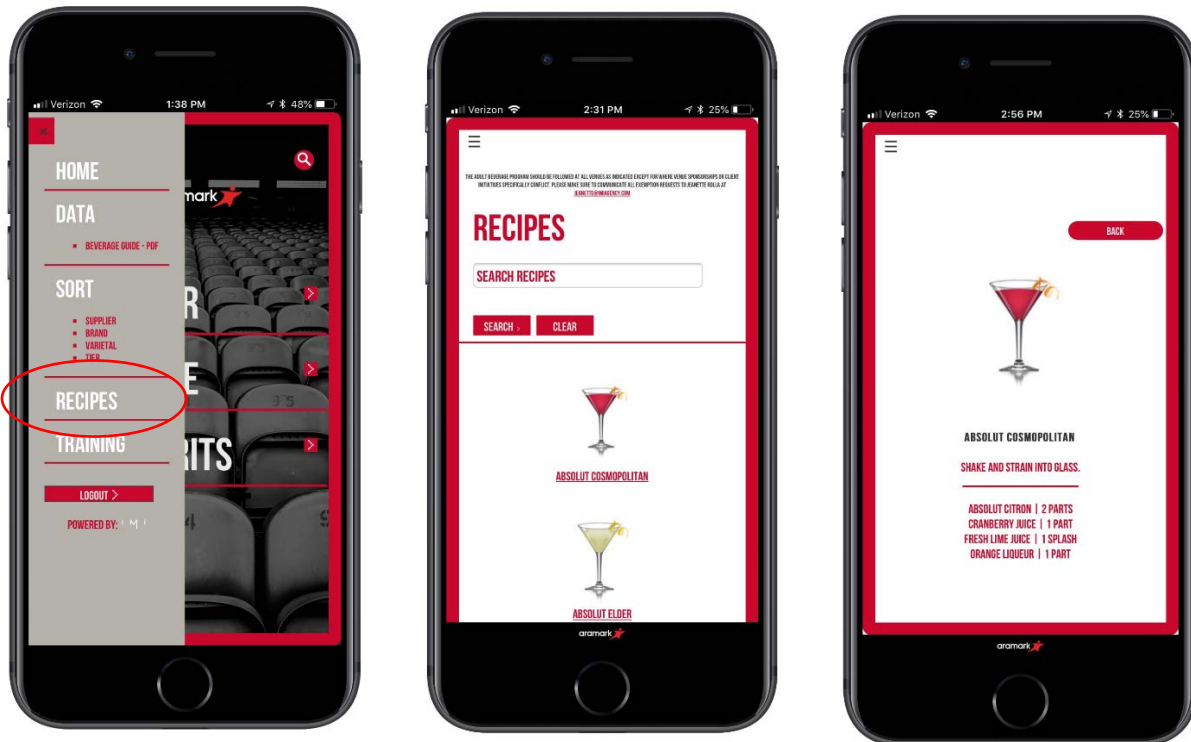


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## Recipe Module

To access the recipe module, open the menu and select “recipes.” This site allows users to view client’s recipes by brand or supplier. It also offers a search option to find recipes with a certain ingredient. Click on the name/picture of the recipe to view the instructions and ingredients.

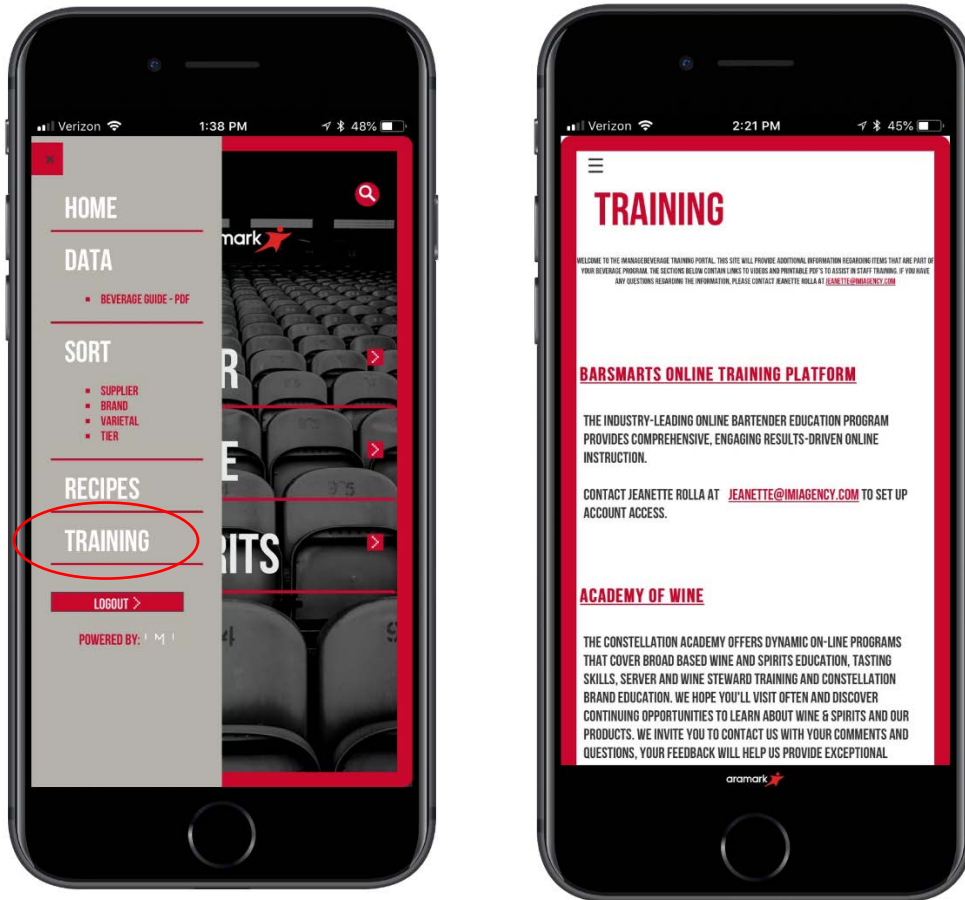
NOTE: A recipe can also be accessed by clicking the more information icon next to each specific beverage. Each recipe containing the beverage as an ingredient will be listed on the beverages information page.





## Training Module

To access the training portal, click on the menu and then click on “training.” This site will provide additional information regarding items that are part of your beverage program. The sections contain links to videos and printable pdf’s to assist in staff training.



For any issues, or questions regarding the app, please email Support at [support@imiagency.com](mailto:support@imiagency.com).